

SONset Crew- After School Care

Open Hours: after school until 5:15

Position Overviews

Assistant Director (On-Site Supervisor): The Assistant Director will report to the Center Director and play a key role in supporting, coordinating, and providing the necessary resources, supervision, and leadership to ensure that young children receive nurturing care and education in a group setting at the Center. Primary responsibilities include maintaining and updating records, providing ongoing staff supervision, ensuring compliance with policies and procedures, and fostering a healthy, safe, and enjoyable environment for staff, parents, children, and visitors. Must be 18 years of age.

Associate Childcare Provider: As an entry-level position, Associate Childcare Providers will collaborate with management staff and implement the childcare program. This team will support the center's mission and values by delivering high-quality childcare services to children and parents. Key responsibilities include assisting with planning and implementing daily activities, helping supervise children, and actively participating in children's activities. Must be 16 years of age.

Minimum Requirements: Additional requirements may apply depending on the position for which you are applying and will be disclosed during the interview process.

- Must pass a background check and drug screening.
- Ability to meet Iowa DHS standards and regulations for a child care employee.
- Previous experience in child care setting preferred.
- Obtain the ability to work with individuals from diverse backgrounds.
- Possess a commitment to working with children in a developmental setting and a sincere desire to have a meaningful effect on their lives.
- Excellent interpersonal communication skills.